



**Sindh
Education
Foundation**



Government of Sindh

No. SEF/304/17

(PROCUREMENT DEPARTMENT)

Dated: 20-09-2017

SAY NO TO CORRUPTION

To,

M/s. Shaheed Zulfiqar Ali Bhutto Institute of Science & Technology (SZABIST)
Ms. Lubna Khaild
8th Floor, Sheikh Sultan Trust Building # 1,
Beaumont Road, Karachi.
Tel: 021-3522022

**SUBJECT: HIRING OF FIRM FOR CONSULTANCY OF SCHOOL OBSERVATION AND
ACADEMIC DEVELOPMENT INITIATIVE (SOADI) Ref # (SEF/NP/17-18/05)**

Dear Concern,

The evaluation process of submitted tender has been completed; therefore the Bid evaluation report is enclosed for your intimation.

Thank you for participating in the referred tender.

Best regards,

Acting Deputy Director Procurement,
Sindh Education Foundation,
Govt. of Sindh,
Karachi.

Cc. Director, General Administration & Co-ordination-SEF
The P.S to MD-SEF

PLOT NO.21, BLOCK-7/8, OVERSEASE HOUSING, AMEER KHUSRO ROAD KARACHI, PAKISTAN.

Phone: (92-21) 34169184, FAX #: (92-21) 99251652



**Sindh
Education
Foundation**



Government of Sindh

No. SEF/305/17

(PROCUREMENT DEPARTMENT)

Dated: 20-09-2017

SAY NO TO CORRUPTION

To,

M/s. IBA Sukkur
Dr. Altaf Hussain Samo,
Director-Executive Development Center,
EDC 2nd Floor Knowledge Center, Sukkur IBA
Airport Road Sukkur, Pakistan.
Phone #: +92-333-3613881

**SUBJECT: HIRING OF FIRM FOR CONSULTANCY OF SCHOOL OBSERVATION AND
ACADEMIC DEVELOPMENT INITIATIVE (SOADI) Ref # (SEF/NP/17-18/05)**

Dear Concern,

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Acting Deputy Director Procurement,
Sindh Education Foundation,
Govt. of Sindh,
Karachi.

Cc. Director, General Administration & Co-ordination-SEF
The P.S to MD-SEF

PLOT NO.21, BLOCK-7/8, OVERSEASE HOUSING, AMEER KHUSRO ROAD KARACHI, PAKISTAN.

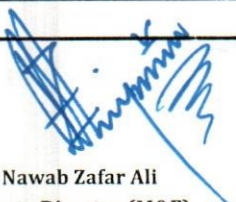
Phone: (92-21) 34169184, FAX #: (92-21) 99251652

Bid Evaluation Report

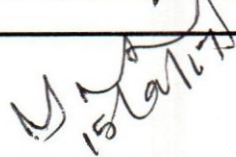
1. Name of Procuring Agency: Sindh Education Foundation (Govt. of Sindh)
2. Tender Reference No: SEF/NP/17-18/05.
3. Tender Description/Name of work/item: Hiring of Firm for Consultancy of School Observation and Academic Development Initiative (SOADI) .
4. Method of Procurement: QCBS Method
5. Tender Published: SPPRA S.N # 33990 (20-07-2017)
Jang Urdu 18/07/2017, Dawn English 18/07/2017, Kawish 18/07/2017
6. Total RFP documents Issued: 00 received from Procurement Dept. and 02 bid downloaded from Website.
7. Technical Bid Opening date: (if applicable) 10th August, 2017
8. Total Bids Received: 02 Bids Received.
9. No. of Bid technically qualified (if applicable): 02
10. Financial Bid Opening Date: 13th September, 2017

S No	Name of Firm or Bidder	Total Bid, Cost offered by the Bidder	Ranking in terms of consolidated (Technical & Financial) evaluation	Comparison with Estimated cost	Reasons for acceptance/rejection through QCBS selection method and rating calculated by formula ($s = stxt\% + sfxP\%$)	Remarks
0	1	2	3	4	5	6
1	M/s. Shaheed Zulfiqar Ali Bhutto Institute of Science & Technology (SZABIST)	23,815,925	1st	25 Million	Accepted because the firm attains the highest combined technical & financial score.	Recommended to award the contract.
2	M/s. Sukkur Institute of Business Administration (IBA) University	50,686,150	2nd		Rejected because the firm attains the second highest combined technical & financial score.	Not Recommended to award the contract.

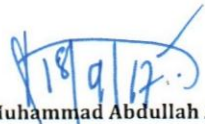
CONSULTANT SELECTION COMMITTEE


Mr. Nawab Zafar Ali
 Deputy Director (M&E)
 Secretary of Consultant Selection Committee
 Sindh Education Foundation
 Government of Sindh


Mr. Mubashir Mirza
 Assistant Director (AASP)
 Member of Consultant Selection Committee
 Sindh Education Foundation
 Government of Sindh


Mr. Taufique Ahmed Shaikh
 Assistant Chief
 Planning & Development Dept. Govt. of Sindh
 Member of Consultant Selection Committee
 Sindh Education Foundation
 Government of Sindh


Mr. A.K. Rind
 Deputy Secretary. (B & E - IV)
 Finance Department
 Member of Consultant Selection Committee
 Sindh Education Foundation
 Government of Sindh


Mr. Muhammad Abdullah Abbasi
 Director (General Administration & Co-ordination)
 Chairman Consultant Selection Committee
 Sindh Education Foundation
 Government of Sindh

SINDH EDUCATION FOUNDATION GOVERNMENT OF SINDH

RFP FOR Hiring of Firm for Consultancy of School Observation and Academic Development Initiative (SOADI) SEF/NP/17-18/05

Technical Opening Date: 10-08-2017

Financial Opening Date: 13-09-2017

Evaluation Sheet of Combine Technical & Financial as per QCBS Methods:

TECHNICAL EVALUATION:		M/s. Shaheed Zulfiqar Ali Bhutto Institute of Science & Technology (SZABIST)	M/s. Sukkur Institute of Business Administration (IBA) University
Technical Points out of 100	75% Quality, (Technical)	81	85
Ranking at Technical score		60.75	63.75
FINANCIAL EVALUATION:			
Financial Prices			
Financial Points out of 100	25% Cost (Financial)	23,815,925	50,686,150
		100.00	46.99
		25,000	11,747
Consolidated ranking according to the formula to calculate the highest combined achievement in Tech & Fin score ($S = St \times T\% + Sf \times P\%$).		85.750	75.497
Ranking at Consolidate Technical & Financial Marks:		First Lowest Evaluated Bidder	Second Lowest Evaluated Bidder

Note:

- 1) The Consultant Selection Committee found that the Lowest Evaluated Bid is from M/s. Shaheed Zulfiqar Ali Bhutto Institute of Science & Technology (SZABIST) whereas M/s. Sukkur Institute of Business Administration (IBA) University is 2nd Lowest firm.
- 3) The Consultant Selection Committee recommended M/s. Shaheed Zulfiqar Ali Bhutto Institute of Science & Technology (SZABIST), at top(1st) ranking on the basis of Technical & Financial Evaluation as per QCB selection method, this is for kind approval of Competent Authority of SEF.

TECHNICAL CO-OPTED MEMBER

Mr. Mukhtiar Ali Chandio
Acting Deputy Director, Programs
Technical Co-opted Member, CSC
Sindh Education Foundation,
Government of Sindh

Ms. Musarat Palejo
Deputy Director, LSU
Technical Co-opted Member, CSC
Sindh Education Foundation,
Government of Sindh

CONSULTANT SELECTION COMMITTEE

Mr. Nawab Zafar Ali
Deputy Director (M&E)
Secretary of Consultant Selection Committee
Sindh Education Foundation
Government of Sindh

Mr. Taufique Ahmed Shaikh
Assistant Chief (Edu)
Planning & Development Dept. Govt. of Sindh
Member of Consultant Selection Committee
Sindh Education Foundation
Government of Sindh

Mr. A.K Rind
Deputy Sec. Finance, (B & E -IV)
Member of Consultant Selection Committee
Sindh Education Foundation
Government of Sindh

Mr. Muhammad Abdullah Abbasi
Director (General Administration & Co-ordination)
Chairman Consultant Selection Committee
Sindh Education Foundation
Government of Sindh

Mr. Mubashir Mirza
Assistant Director (AASP)
Member of Consultant Selection Committee
Sindh Education Foundation,
Government of Sindh

Sukkur, August 09, 2017

Mr. Shahnawaz Khan
Deputy Director Procurement
Sindh Education Foundation

Dear Sir:

We, the undersigned, offer to provide the consulting services for “**School Observation and Academic Initiative (SOADI)**” in accordance with your Request for Proposal dated July 18, 2017 and our Technical Proposal. Our attached Financial Proposal is for the sum of **PKR**

50,686,150/-

Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal, i.e. before the date indicated in Paragraph Reference 1.12 of the Data Sheet.

Commissions and gratuities paid or to be paid by us to agents relating to this Proposal and Contract execution, if we are awarded the Contract, are listed below:

Name and Address of Agents	Amount and Currency	Purpose of Commission or Gratuity
Sindh Education Foundation	PKR: 1,520,044	3% bid security along with Proposal

We understand you are not bound to accept any Proposal you receive.

Yours sincerely,

Director
Development Center
Sukkur IBA

Dr. Altaf Hussain Samo
Director
Executive Development Center
Sukkur Institute of Business Administration
Airport Road Sukkur
E-mail: altaf@iba-suk.edu.pk
Contact: 0333-3613881



FORM FIN-1. FINANCIAL PROPOSAL SUBMISSION FORM

Karachi, 10 August 2017

To: Sindh Education Foundation
HEAD OFFICE PLOT NO.21, BLOCK-7/8,
OVERSEASE HOUSING,
AMEER KHUSRO ROAD KARACHI,
PAKISTAN

Dear Sirs:

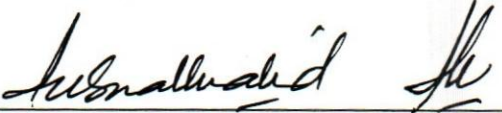
We, the undersigned, offer to provide the consulting services for Sindh, School Observation And Academic Development Initiatives in accordance with your Request for Proposal dated 18th July 2017 and our Technical Proposal. Our attached Financial Proposal is for the sum of Pak Rs 23,815,925.00 (Rs Twenty three Million Eight Hundred and Fifteen Thousand, nine hundred and twenty five)

Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal, i.e. before the date indicated in Paragraph Reference 1.12 of the Data Sheet.

We understand you are not bound to accept any Proposal you receive.

We remain,

Yours sincerely,

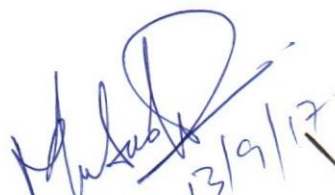
Authorized Signature [In full and initials]: 

Name and Title of Signatory: Lubna Khalid Director SZABIST

Name of Firm: Shaheed Zulfikar Ali Bhutto Institute of Science & Technology

Address: 8th floor, sheikh sultan trust building # 1, Beaumont Road
Karachi


13/9/17

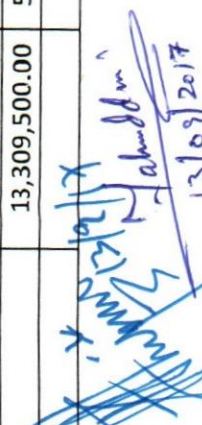

13/9/17


13/9/17

Consolidated Budget

School Observation and Academic Development Initiatives (SOADI)

Description	Unit	Unit Cost	Quantity	Amount	%age
Material Development and Piloting					
Development of School Observation Tool	1.00	200,000.00	1.00	200,000.00	
Development of Classroom Observation Tool	1.00	200,000.00	1.00	200,000.00	
Development of Parent Survey Form	1.00	200,000.00	1.00	200,000.00	
Development of School Improvement Indicators	1.00	200,000.00	1.00	200,000.00	
Development of Assessment Tests	1.00	200,000.00	1.00	200,000.00	
Development of Head Teacher Assessment Tool	1.00	200,000.00	1.00	200,000.00	
Sub Total				1,200,000.00	5.04
Software and Database Development					
Requirement gathering for application development	1.00	300,000.00	1.00	300,000.00	
Development of Android Application and Development	1.00	300,000.00	1.00	300,000.00	
Application testing and deployment	1.00	200,000.00	1.00	200,000.00	
Finalization of tools and Survey Forms (Hardware procurement and maintenance cost)	1.00	500,000.00	1.00	500,000.00	
Sub Total				1,300,000.00	5.46
Capacity Building and Orientation of School Observers					
05 Days Orientation of School Observers	1.00	1,000,000.00	1.00	1,000,000.00	
Sub Total				1,000,000.00	4.20
Field Operations					
Per diem allowances for School Observers				9,042,000.00	
Local Transportation				2,055,000.00	
Local Airfare for Supervisors	2.00	25,000.00	2.00	100,000.00	
Per diem allowances for Team Supervisors	15.00	7,500.00	11.00	1,237,500.00	
Local Transportation for Team Supervisors	15.00	5,000.00	11.00	825,000.00	
Communication costs		1,000.00	50.00	50,000.00	
Sub Total				13,309,500.00	55.88



 13/09/2017

Equipments and Stationary									
Tablets			20,000.00			50.00		1,000,000.00	
Photocopy			200.00			1,000.00		200,000.00	
Miscellaneous			200,000.00			1.00		200,000.00	
Sub Total								1,400,000.00	5.88
Report Writing and Report Briefings									
Data and Trend Analysis			1.00			1,000,000.00		1,000,000.00	
Report Writing and Compilation			1.00			1,000,000.00		1,000,000.00	
Briefings in Identified Clusters			1.00			500,000.00		500,000.00	
Sub Total								2,500,000.00	10.50
Total								20,709,500.00	
Management Fees									
								3,106,425.00	
Grand Total								23,815,925.00	

13/12/17

13/12/17

13/12/17

13/12/17

13-09-2017



SINDH EDUCATION FOUNDATION



Government of Sindh

SUBJECT: **MINUTES OF THE MEETING OF CONSULTANT SELECTION COMMITTEE
HELD ON 13th SEPTEMBER, 2017 AT 03:00 P.M**

Meeting of the Consultant Selection Committee was held at 03:00 p.m. on 13th September, 2017 in the conference room, Sindh Education Foundation, Karachi. The Committee had Co-opted the following as member of the Committee.

- Acting Deputy Director Programs, SEF (Technical Co-opted Member, CSC), SEF for Hiring of Firm for Consultancy of 'School Observation and Academic Development Initiative' (SOADI).
- Deputy Director, LSU, SEF (Technical Co-opted Member CSC), SEF for Hiring of Firm for Consultancy of 'School Observation and Academic Development Initiative' (SOADI)
- Acting Director FA&A, SEF (Technical Co-opted Member, CSC), SEF for Hiring of Tax Consultant Firm for SEF Tax Matter.
- Senior Officer IC/C, SEF (Technical Co-opted Member CSC), SEF for Hiring of Tax Consultant Firm for SEF Tax Matter.

The Chair of the Committee briefed the participants of the Committee about the agenda of the meeting. The Agenda of the meeting is given below:

OPENING OF FINANCIAL PROPOSALS

- **Hiring of Firm for Consultancy of 'School Observation and Academic Development Initiative' (SOADI) (SEF/NP/17-18/05).**
- **Hiring of Tax Consultant Firm for SEF Tax Matter (SEF/NP/17-18/01).**

Agenda item No.1

The participants of the meeting were informed that Technical Proposals of Request for Hiring of firm for School Observation & Academic Development Initiative (SOADI) (SEF/NP/17-18/05) was opened on 10th August, 2017 at 3:30 pm. In response to the RFP, Two Firms submitted their Proposals 1) **M/s. Shaheed Zulfiqar Ali Bhutto Institute of Science & Technology (SZABIST)** & 2) **M/s. Sukkur Institute of Business Administration (IBA) University**.

Both the participating firms have been shortlisted by Consultant Selection Committee in the Technical Criteria sheet in which M/s. Shaheed Zulfiqar Ali Bhutto Institute of Science & Technology (SZABIST) & M/s. Sukkur Institute of Business Administration (IBA) University got 81% & 85% marks respectively.

With the permission of the Committee members and Chairperson, sealed Financial Proposals were opened and the bid was announced in front of all participants of the committee and the representative(s) of the firm(s). The total bid amount submitted by M/s. Shaheed Zulfiqar Ali Bhutto Institute of Science & Technology (SZABIST) is **Rs. 23,815,925/=** with bid security **Rs. 714,500/=** and total bid amount submitted by M/s. Sukkur Institute of Business Administration (IBA) University is **Rs. 50,686,150/=** with bid security **Rs. 1,520,044/=**.

The Committee recommended to proceed further with the process.



MINUTES OF THE MEETING OF CONSULTANT SELECTION COMMITTEE HELD ON
13th SEPTEMBER, 2017 AT 03:00 P.M

Agenda item No.2

The participants of the meeting were informed that Technical Proposals of Request for Hiring of Tax Consultant Firm for SEF Tax Matter (SEF/NP/17-18/01) was opened on 16th August, 2017 at 3:30 pm. In response to the RFP, three Firms submitted their Proposals 1) M/s. Deloittee Yousuf Adil (Chartered Accountants), 2) M/s. Rahman Sarfaraz Rahim Iqbal Rafiq (Chartered Accountants) & 3) M/s. Baker Tilly Mehmood Idrees Qamar (Chartered Accountants).

All the participating firms have been shortlisted by Consultant Selection Committee in the Technical Criteria sheet in which M/s. Deloittee Yousuf Adil (Chartered Accountants), M/s. Rahman Sarfaraz Rahim Iqbal Rafiq (Chartered Accountants) & M/s. Baker Tilly Mehmood Idrees Qamar (Chartered Accountants) got 91.6%, 84.4% & 80.8% marks respectively.

With the permission of the Committee members and Chairperson, sealed Financial Proposals were opened and the bid was announced in front of all participants of the committee and the representative(s) of the firm(s). The Consultant Selection Committee found that bid security was not enclosed with the financial proposal as found in sealed envelope by M/s. Baker Tilly Mehmood Idrees Qamar (Chartered Accountants), therefore disqualified. The total bid amount submitted by M/s. Deloittee Yousuf Adil (Chartered Accountants) is **Rs. 600,000/=** with bid security **Rs. 18,000/=** and total bid amount submitted by M/s. Rahman Sarfaraz Rahim Iqbal Rafiq (Chartered Accountants) is **Rs. 1,800,000/=** with bid security **Rs. 54,000/=**.

The Committee recommended to proceed further with the process.

ATTENDANCE OF CO-OPTED MEMBER

Sign: _____

Mr. Muhammad Tasleem
Acting Director, FA&A
Technical Co-opted Member CSC
Sindh Education Foundation,
Government of Sindh.

Sign: _____

Mr. Mukhtiar Ali Chandio
Acting Deputy Director, Programs, SEF
Technical Co-opted Member
Sindh Education Foundation,
Government of Sindh.

Sign: _____

Ms. Mussarat Palejo
Deputy Director, LSU, SEF
Technical Co-opted Member
Sindh Education Foundation,
Government of Sindh

Sign: _____

Mr. Ali Nisar
Senior Officer, IC/C
Technical Co-opted Member CSC
Sindh Education Foundation,
Government of Sindh.



MINUTES OF THE MEETING OF CONSULTANT SELECTION COMMITTEE HELD ON
13th SEPTEMBER, 2017 AT 03:00 P.M

ATTENDANCE OF CONSULTANT SELECTION COMMITTEE

Sign: _____

Mr. Nawab Zafar Ali

Deputy Director (M&E),
Secretary Consultant Selection Committee
Sindh Education Foundation,
Government of Sindh

Sign: _____

Mr. Mubashir Mirza

Assistant Director, (AASP),
Member Consultant Selection Committee
Sindh Education Foundation,
Government of Sindh

Sign: _____

Mr. Taufique Ahmed Shaikh

Assistant Chief,
Representative from Planning & Development
Dept.,
Member of Consultant Selection Committee
Sindh Education Foundation,
Government of Sindh

Sign: _____

Mr.

Deputy Secretary (B & E IV),
Representative Finance Dept., GoS,
Member of Consultant Selection Committee,
Sindh Education Foundation,
Government of Sindh

Mr. Muhammad Abdullah Abbasi
Director (General Administration & Co-ordination)
Chairman of Consultant Selection Committee
Sindh Education Foundation
Government of Sindh



SINDH EDUCATION FOUNDATION

Government of Sindh



TENDER ATTENDANCE SLIP

Agenda: OPENING OF FINANCIAL PROPOSAL

Date: 13th September, 2017

Tender No. SEF/NP/17-18/05

Tender: RFP HIRING OF CONSULTANCY FIRM/CONSORTIUM FOR SCHOOL
OBSERVATION & ACADEMIC DEVELOPMENT INITIATIVE- "SOADI"

Following firms submitted their Proposals in this IFB.

S.No.	NAME OF PARTICIPANT FIRM	ATTENDED BY (Name)	CONTACT (Cell #)	SIGNATURES
1	SZABIST	FAHIM UDDIN	0300-928 7134	
2	IBA - Sukkur	_____	Absent	_____

Loudly announced bid information of bidders:

S.NO.	NAME OF FIRMS	BID VALUE IN PKR.	BID SECURITY IN PKR	BIDDER'S SIGNATURES
1	SZABIST	23,815,925/-	714,500/-	
2	IBA - Sukkur	50,686,150/-	1,520,044	"Absent"



SINDH EDUCATION FOUNDATION

Government of Sindh



ATTENDANCE OF CO-OPTED MEMBER & CONSULTANT SELECTION COMMITTEE

RFP HIRING OF CONSULTANCY FIRM/CONSORTIUM FOR SCHOOL OBSERVATION & ACADEMIC DEVELOPMENT INITIATIVE- "SOADI" (SEF/NP/17-18/05)

AGENDA: OPENING OF FINANCIAL PROPOSALS

DATE: 13TH SEPTEMBER, 2017

Sign: _____

Ms. Mussarat Palejo

Deputy Director, LSU, SEF
Technical Co-opted Member
Hiring of firm for SOADI
Sindh Education Foundation,
Government of Sindh.

Sign: _____

Mr. Mukhtar Ali Chandio

Acting Deputy Director, Programs, SEF
Technical Co-opted Member
Hiring of firm for SOADI
Sindh Education Foundation,
Government of Sindh.

Sign: _____

Mr. Nawab Zafar Ali

Deputy Director (M&E),
Secretary Consultant Selection Committee
Sindh Education Foundation,
Government of Sindh.

Sign: _____

Mr. Mubashir Mirza

Assistant Director, (AASP),
Member Consultant Selection Committee
Sindh Education Foundation,
Government of Sindh.

Sign: _____

Mr. Taufique Ahmed Shaikh

Assistant Chief,
Representative from Planning & Development
Dept.,
Member of Consultant Selection Committee
Sindh Education Foundation,
Government of Sindh.

Sign: _____

Mr. Nisar Ahmed Shaikh

Deputy Secretary (B & E IV), (SO(BE-XVII))
Representative Finance Dept., GoS,
Member of Consultant Selection Committee,
Sindh Education Foundation,
Government of Sindh.

Mr. Muhammad Abdullah Abbasi

Director (General Administration & Co-ordination)
Chairman of Consultant Selection Committee
Sindh Education Foundation
Government of Sindh

SINDH EDUCATION FOUNDATION GOVT SINDH

Hiring of Firm for Consultancy of School Observation and Academic Development Initiative (SOADI) SEF/NP/17-18/05

Consultant Selection Committee

M-1	Mr. Mubashir Mirza (Member)
M-2	Mr. Taufique Ahmed Shaikh (Member)
M-3	Mr. A. K Rind Deputy Secretary, Finance (Member)
SEC	Mr. Nawab Zafar Ali (Secretary)
CHR	Mr. Muhammad Abdullah Abbasi (Chairman)

Technical Proposal Opening Date: August 10, 2017

Criteria of Evaluation	Marks	%	M/s. Shaheed Zulfiqar Ali Bhutto Institute of Science & Technology (SZABIST)						M/s. Sukkur Institute of Business Administration (IBA) University					
			Obtained Mark						Obtained Mark					
			M1	M2	M3	SEC	CHR	AVERAGE	M1	M2	M3	SEC	CHR	AVERAGE
(i) Appropriateness of the work experience, proposed methodology and work plan in responding to the Terms of Reference (TORs):														
a) Technical approach and methodology	10	10%	8	8	8	8	8	8.0	8	8	9	9	8	8.4
b) Work plan	5	5%	5	5	5	4	5	4.8	4	5	5	4	4	4.4
c) Organization and staffing	5	5%	5	4	4	5	5	4.6	5	4	5	5	5	4.8
d) Resource & Tools development (surveys, questionnaires, interviews, Classroom observation tools, Teachers performance and reporting	10	10%	8	8	7	8	8	7.8	8	7	7	8	8	7.6
e) Relevant experience of school improvement	5	5%	4	3	3	4	4	3.6	4	3	4	4	4	3.8
f) Teachers' Training experience (3 years)	10	10%	8	8	8	8	8	8.0	9	8	8	8	9	8.4
g) Subject Specialists Teachers (around 40; for English, Mathematics and Science Elementary and Secondary level).	15	15%	12	11	12	11	12	11.6	13	13	14	12	13	13.0
(ii) Key professional staff qualifications and competence for the assignment:														
a) One Project Manager	10	10%	10	10	10	10	10	10.0	10	10	10	10	10	10.0
b) 40 Master trainers with relevant experience/qualification of Primary and Secondary - Evidence of evaluating and observing teachers and school's performance.	30	30%	25	18	20	25	25	22.6	25	23	25	25	25	24.6
Grand Total	100	100%						81						85

Note:

This sheet is typed and consolidated by Procurement department.

The minimum technical score required to pass is: 75 points

M/s. Shaheed Zulfiqar Ali Bhutto Institute of Science & Technology (SZABIST) and M/s. Sukkur Institute of Business Administration (IBA) University have been shortlisted by Consultant Selection Committee through Technical Evaluation as per Quality and Cost Based Selection (QCBS) Method and The Consultant Selection Committee advised that the PA may proceed further with the process.

MEMBERS OF CONSULTANT SELECTION COMMITTEE

Mr. Nawab Zafar Ali
Deputy Director (M&E)
Secretary of Consultant Selection Committee
Sindh Education Foundation
Government of Sindh

Mr. Taufique Ahmed Shaikh
Assistant Chief (Edu)
Planning & Development Dept. Govt. of Sindh
Member of Consultant Selection Committee
Sindh Education Foundation
Government of Sindh

Mr. Mubashir Mirza
Assistant Director (AASP)
Member of Consultant Selection Committee
Sindh Education Foundation,
Government of Sindh

Mr. A.K Rind
Deputy Sec. Finance, (B & E -IV)
Member of Consultant Selection Committee
Sindh Education Foundation
Government of Sindh

Mr. Muhammad Abdullah Abbasi
Director (General Administration & Co-ordination)
Chairman Consultant Selection Committee
Sindh Education Foundation
Government of Sindh

SINDH EDUCATION FOUNDATION GOVT. OF SINDH

EVALUATION OF TECHNICAL PROPOSALS

Hiring of Firm for Consultancy of School Observation and Academic Development Initiative (SOADI) SEF/NP/17-18/05

Opening of Technical Proposals Dated 10/08/2017

Criteria of Evaluation	Marks	%	M/s. Shaheed Zulfiqar Ali Bhutto Institute of Science & Technology (SZABIST)	M/s. Sukkur Institute of Business Administration (IBA) University
(i) Appropriateness of the work experience, proposed methodology and work plan in responding to the Terms of Reference (TORs):				
a) Technical approach and methodology	10	10%	08	08
b) Work plan	5	5%	05	04
c) Organization and staffing	5	5%	05	05
d) Resource & Tools development (surveys, questionnaires, interviews, Classroom observation tools, Teachers performance and reporting	10	10%	08	08
e) Relevant experience of school improvement	5	5%	04	04
f) Teachers' Training experience (3 years)	10	10%	08	09
g) Subject Specialists Teachers (around 40; for English, Mathematics and Science Elementary and Secondary level).	15	15%	12	13
(ii) Key professional staff qualifications and competence for the assignment:				
a) One Project Manager	10	10%	10	10
b) 40 Master trainers with relevant experience/qualification of Primary and Secondary - Evidence of evaluating and observing teachers and school's performance.	30	30%	25	25
Grand Total	100	100%	85	86
The minimum technical score required to pass is: 75 points				

Sign:

Mr. Muhammad Abdullah Abbasi

Director (General Administration & Co-ordination)

Chairman Consultant Selection Committee

Sindh Education Foundation

Government of Sindh

SINDH EDUCATION FOUNDATION GOVT. OF SINDH

EVALUATION OF TECHNICAL PROPOSALS

Hiring of Firm for Consultancy of School Observation and Academic Development Initiative (SOADI) SEF/NP/17-18/05

Opening of Technical Proposals Dated 10/08/2017

Criteria of Evaluation	Marks	%	M/s. Shaheed Zulfiqar Ali Bhutto Institute of Science & Technology (SZABIST)	M/s. Sukkur Institute of Business Administration (IBA) University
(i) Appropriateness of the work experience, proposed methodology and work plan in responding to the Terms of Reference (TORs):				
a) Technical approach and methodology	10	10%	8	9
b) Work plan	5	5%	5	5
c) Organization and staffing	5	5%	4	5
d) Resource & Tools development (surveys, questionnaires, interviews, Classroom observation tools, Teachers performance and reporting	10	10%	7	7
e) Relevant experience of school improvement	5	5%	3	4
f) Teachers' Training experience (3 years)	10	10%	8	8
g) Subject Specialists Teachers (around 40; for English, Mathematics and Science Elementary and Secondary level).	15	15%	12	14
(ii) Key professional staff qualifications and competence for the assignment:				
a) One Project Manager	10	10%	10	10
b) 40 Master trainers with relevant experience/qualification of Primary and Secondary - Evidence of evaluating and observing teachers and school's performance.	30	30%	20	25
Grand Total	100	100%	77	87

The minimum technical score required to pass is: 75 points

Sign:

Mr. A.K Rind

Deputy Sec. Finance, (B & E -IV)

Member of Consultant Selection Committee

Sindh Education Foundation

Government of Sindh

SINHDH EDUCATION FOUNDATION GOVT. OF SINDH

EVALUATION OF TECHNICAL PROPOSALS

Hiring of Firm for Consultancy of School Observation and Academic Development Initiative (SOADI) SEF/NP/17-18/05

Opening of Technical Proposals Dated 10/08/2017

Criteria of Evaluation	Marks	%	M/s. Shaheed Zulfiqar Ali Bhutto Institute of Science & Technology (SZABIST)	M/s. Sukkur Institute of Business Administration (IBA) University
(i) Appropriateness of the work experience, proposed methodology and work plan in responding to the Terms of Reference (TORs):				
a) Technical approach and methodology	10	10%	8	8
b) Work plan	5	5%	5	5
c) Organization and staffing	5	5%	4	4
d) Resource & Tools development (surveys, questionnaires, interviews, Classroom observation tools, Teachers performance and reporting	10	10%	8	7
e) Relevant experience of school improvement	5	5%	3	3
f) Teachers' Training experience (3 years)	10	10%	8	8
g) Subject Specialists Teachers (around 40; for English, Mathematics and Science Elementary and Secondary level).	15	15%	11	13
(ii) Key professional staff qualifications and competence for the assignment:				
a) One Project Manager	10	10%	10	10
b) 40 Master trainers with relevant experience/qualification of Primary and Secondary - Evidence of evaluating and observing teachers and school's performance.	30	30%	18	23
Grand Total	100	100%	75	81
The minimum technical score required to pass is: 75 points				

Sign:

Mr. Taufique Ahmed Shaikh

Assistant Chief (Edu)

Planning & Development Dept. Govt. of Sindh

Member of Consultant Selection Committee

Sindh Education Foundation

Government of Sindh

SINDH EDUCATION FOUNDATION GOVT. OF SINDH

EVALUATION OF TECHNICAL PROPOSALS

Hiring of Firm for Consultancy of School Observation and Academic Development Initiative (SOADI) SEF/NP/17-18/05

Opening of Technical Proposals Dated 10/08/2017

Criteria of Evaluation	Marks	%	M/s. Shaheed Zulfiqar Ali Bhutto Institute of Science & Technology (SZABIST)	M/s. Sukkur Institute of Business Administration (IBA) University
(i) Appropriateness of the work experience, proposed methodology and work plan in responding to the Terms of Reference (TORs):				
a) Technical approach and methodology	10	10%	08	08
b) Work plan	5	5%	05	04
c) Organization and staffing	5	5%	05	05
d) Resource & Tools development (surveys, questionnaires, interviews, Classroom observation tools, Teachers performance and reporting	10	10%	08	08
e) Relevant experience of school improvement	5	5%	04	04
f) Teachers' Training experience (3 years)	10	10%	08	09
g) Subject Specialists Teachers (around 40; for English, Mathematics and Science Elementary and Secondary level).	15	15%	12	13
(ii) Key professional staff qualifications and competence for the assignment:				
a) One Project Manager	10	10%	10	10
b) 40 Master trainers with relevant experience/qualification of Primary and Secondary - Evidence of evaluating and observing teachers and school's performance.	30	30%	25	25
Grand Total	100	100%	85	86.

The minimum technical score required to pass is: 75 points

Sign:

Mr. Mubashir Mirza

Assistant Director (AASP)

Member of Consultant Selection Committee

Sindh Education Foundation,

Government of Sindh

SINDH EDUCATION FOUNDATION GOVT. OF SINDH

EVALUATION OF TECHNICAL PROPOSALS

Hiring of Firm for Consultancy of School Observation and Academic Development Initiative (SOADI) SEF/NP/17-18/05

Opening of Technical Proposals Dated 10/08/2017

Criteria of Evaluation	Marks	%	M/s. Shaheed Zulfiqar Ali Bhutto Institute of Science & Technology (SZABIST)	M/s. Sukkur Institute of Business Administration (IBA) University
(i) Appropriateness of the work experience, proposed methodology and work plan in responding to the Terms of Reference (TORs):				
a) Technical approach and methodology	10	10%	8	9
b) Work plan	5	5%	4	4
c) Organization and staffing	5	5%	5	5
d) Resource & Tools development (surveys, questionnaires, interviews, Classroom observation tools, Teachers performance and reporting	10	10%	8	8
e) Relevant experience of school improvement	5	5%	4	4
f) Teachers' Training experience (3 years)	10	10%	8	8
g) Subject Specialists Teachers (around 40; for English, Mathematics and Science Elementary and Secondary level).	15	15%	11	12
(ii) Key professional staff qualifications and competence for the assignment:				
a) One Project Manager	10	10%	10	10
b) 40 Master trainers with relevant experience/qualification of Primary and Secondary - Evidence of evaluating and observing teachers and school's performance.	30	30%	25	25
Grand Total	100	100%	83	85
The minimum technical score required to pass is: 75 points				

Sign:

Mr. Nawab Zafar Ali,

Deputy Director (M&E)

Secretary of Consultant Selection Committee

Sindh Education Foundation

Government of Sindh

SINDH EDUCATION FOUNDATION GOVERNMENT OF SINDH

Hiring of Firm for Consultancy of School Observation and Academic Development Initiative (SOADI)

SEF/NP/17-18/05

RFP Technical Proposals Opening Date 10/08/2017

Eligibility Criteria		M/s. Shaheed Zulfiqar Ali Bhutto Institute of Science & Technology (SZABIST)	M/s. Sukkur Institute of Business Administration (IBA) University
i.	Firm/Consortium of firms having at least 3 years of experience in providing the consulting services for school observation/ academic development/ training(s) or similar nature of projects/assignment	Yes	Yes
(a)	Firm/Consortium of firm should have field experience of school observations and academic evaluation at primary and secondary level	Yes	Yes
ii.	Having a minimum per annum financial turnover of 15 Million PKR.	Yes	Yes
iii.	Having required registration documents including required tax documentation (NTN, FBR, SRB and etc.) and must not be blacklisted.	Yes	Yes
iv.	List of litigations with clients (if any) and nature of litigations along with an Affidavit on 50/- rupees stamp / bond paper or on company letter Head declaring/certifying that the firm has never been blacklisted.	Yes	Yes
	FINDING	ELIGIBLE	ELIGIBLE

NOTE:

1 The eligibility sheet has been prepared by the Co-opted Member and compiled by the Procurement Dept. SEF.

2 The Consultant Selection Committee thoroughly discussed the findings of the eligibility process and endorsed that M/s. Shaheed Zulfiqar Ali Bhutto Institute of Science & Technology (SZABIST) and M/s. Institute of Business Administration (IBA) Sukkur have been shortlisted by Consultant Selection Committee through Eligibility Criteria process of RFP. The Consultant Selection Committee recommended for Technical Evaluation of both Firms.

MEMBERS OF CONSULTANT SELECTION COMMITTEE

Mr. Nawab Zafar Ali
Deputy Director (M&E)
Secretary of Consultant Selection Committee
Sindh Education Foundation
Government of Sindh

Mr. Mubashir Mirza
Assistant Director (AASP)
Member of Consultant Selection Committee
Sindh Education Foundation,
Government of Sindh

Mr. Taufique Ahmed Shaikh
Assistant Chief (Edu)
Planning & Development Dept. Govt. of Sindh
Member of Consultant Selection Committee
Sindh Education Foundation
Government of Sindh

Mr. A.K Rind
Deputy Sec. Finance (B & E IV),
Member of Consultant Selection Committee
Sindh Education Foundation
Government of Sindh

Mr. Muhammad Abdullah Abbasi
Director, General Administration & Co-ordination
Chairman of Consultant Selection Committee
Sindh Education Foundation
Government of Sindh



SUBJECT: **MINUTES OF THE MEETING OF CONSULTANT SELECTION COMMITTEE HELD ON 10th AUGUST, 2017 AT 03:30 P.M**

Meeting of the Consultant Selection Committee was held at 03:30 p.m. on 10th August, 2017 in the conference room, Sindh Education Foundation, Karachi. The Committee had Co-opted the following as member of the Committee.

- Acting Deputy Director Programs, SEF (Technical Co-opted Member, CSC), SEF for Hiring of Firm for Consultancy of 'School Observation and Academic Development Initiative' (SOADI).
- Deputy Director, LSU, SEF (Technical Co-opted Member CSC), SEF for Hiring of Firm for Consultancy of 'School Observation and Academic Development Initiative' (SOADI) & for Hiring of firm for capacity building/ training of teachers in different districts across the province for AALTP.
- Deputy Director, Complaints & Legal, SEF (Co-opted Member, Consultant Selection Committee), SEF for **Hiring of Legal Firm for SEF Legal Matters**.

The Chair of the Committee briefed the participants of the Committee about the agenda of the meeting. The Agenda of the meeting is given below:

OPENING OF TECHNICAL PROPOSAL

- **Hiring of firm for School Observation & Academic Development Initiative (SOADI) (SEF/NP/17-18/05).**

OPENING OF FINANCIAL PROPOSAL

- **Hiring of firm for capacity building/ training of teachers in different districts across the province for Adolescent and Adult Learning and Training Program (AALTP) (SEF/NP/16-17/49).**
- **Hiring of Legal Firm for SEF Legal Matters (SEF/NP/16-17/51)**

Agenda item No.1

The participants of the meeting were informed that Technical Proposals of Request for Hiring of firm for School Observation & Academic Development Initiative (SOADI) (SEF/NP/17-18/05) was opened on 10th August, 2017 at 3:30 pm. In response to the RFP, the following Two Firms submitted their Proposals:

1. M/s. Shaheed Zulfiqar Ali Bhutto Institute of Science & Technology (SZABIST).
2. M/s. Sukkur Institute of Business Administration (IBA) University.

The proposal of the said Request for Proposal were opened containing the Technical Proposals in presence of the Committee members and representatives of the Bidders and subsequently was signed by all the members of the Committee on the technical proposals. Whereas the sealed financial proposals were kept back in a box and the box was properly sealed until the date of opening of financial bid. The CSC proposed that the Technical Proposals of participated firm to be sent to Co-opted member for initial evaluation.

The Committee recommended to proceed further in the matter.



**MINUTES OF THE MEETING OF CONSULTANT SELECTION COMMITTEE HELD ON
10th AUGUST, 2017 AT 3.30 P.M**

Agenda item No.2

The participants of the meeting were informed that Technical Proposals of Request for Proposals (RFP) for Hiring of firm for capacity building/ training of teachers in different districts across the province for Adolescent and Adult Learning and Training Program (AALTP) were opened on 17th July, 2017 at 3:45pm. Only Two firms submitted their proposals 1) **M/s. Sustainable Development Policy Institute (SDPI)** & 2) **M/s. Sukkur Institute of Business Administration (IBA)**. Only one firm M/s. Sukkur Institute of Business Administration (IBA) was found eligible in the Eligibility Criteria, while M/s. Sustainable Development Policy Institute (SDPI) was found ineligible due to short experience at the school or field level of training teachers (Primary to Secondary) according to the National Curriculum. It is found in the Technical Criteria sheet that was evaluated by the Co-opted Member, SEF and the Committee, one successful bidder is M/s. Sukkur Institute of Business Administration (IBA) got **79%** marks.

With the permission of the Committee members and Chairperson sealed Financial Proposal was opened on 10th August, 2017 at 3:45pm and the bid was announced in front of all participants of the committee and the representative of the firm. The total bid amount submitted by M/s. Sukkur Institute of Business Administration (IBA) is Rs. 31,134,890/= with bid security Rs. 934,047/= which corresponds to 3% of the total bid amount.

The Consultant Selection Committee recommended to invoke SPP Rule 48 to proceed further with the process.

Agenda item No.3

The participants of the meeting were informed that Technical Proposals of Request for Hiring of Legal Firm for SEF Legal Matters was opened on 17th July, 2017 at 3:45pm. Only one firm **M/s. Zamir & Malik (Barristers & Legal Consultants)** submitted their proposals and was found eligible in the Eligibility Criteria. As per the technical evaluation that was evaluated by the Co-opted Member, SEF and the Committee, one successful bidder is M/s. Zamir & Malik (Barristers & Legal Consultants) got **76%** marks.

With the permission of the Committee members and Chairperson sealed Financial Proposals was opened on 10th August, 2017 at 3:50pm and the bid was announced at the forum. The total bid amount submitted by M/s. Zamir & Malik (Barristers & Legal Consultants) is Rs. 54,600,000/= with bid security Rs. 1,638,000/= which corresponds to 3% of the total bid amount.

The Consultant Selection Committee recommended to invoke SPP Rule 48 to proceed further with the process.



SINDH EDUCATION FOUNDATION



Government of Sindh

MINUTES OF THE MEETING OF CONSULTANT SELECTION COMMITTEE HELD ON
10th AUGUST, 2017 AT 3.30 P.M

ATTENDANCE OF CO-OPTED MEMBER

Sign: _____

Ms. Mussarat Palajo

Deputy Director, LSU, SEF
Technical Co-opted Member
Hiring of firm for SOADI & AALTP
Sindh Education Foundation,
Government of Sindh.

Sign: _____

Mr. Mukhtiar Ali Chandio

Acting Deputy Director, Programs, SEF
Technical Co-opted Member
Hiring of firm for SOADI
Sindh Education Foundation,
Government of Sindh.

Sign: _____

Mr. Nadeem Qureshi

Deputy Director, C & L, SEF
Co-opted Member CSC
Hiring of Legal firm for SEF Legal Matters
Sindh Education Foundation,
Government of Sindh

Agenda No. 3



SINDH EDUCATION FOUNDATION



Government of Sindh

MINUTES OF THE MEETING OF CONSULTANT SELECTION COMMITTEE HELD ON 10th AUGUST, 2017 AT 3.30 P.M

CONSULTANT SELECTION COMMITTEE

Sign: _____

Mr. Nawab Zafar Ali
Deputy Director (M&E),
Secretary Consultant Selection Committee
Sindh Education Foundation,
Government of Sindh

Sign: _____

Mr. Mubashir Mirza
Assistant Director, (AASP),
Member Consultant Selection Committee
Sindh Education Foundation,
Government of Sindh

Sign: _____

Mr. Taufique Ahmed Shaikh
Assistant Chief,
Representative from Planning & Development
Dept.,
Member of Consultant Selection Committee
Sindh Education Foundation,
Government of Sindh

Sign: _____

Mr. A.K. Bhatt
Deputy Secretary (B & E IV),
Representative Finance Dept., GoS,
Member of Consultant Selection Committee,
Sindh Education Foundation,
Government of Sindh

Mr. Muhammad Abdullah Abbasi
Director (General Administration & Co-ordination)
Chairman of Consultant Selection Committee
Sindh Education Foundation
Government of Sindh.



SINDH EDUCATION FOUNDATION

Government of Sindh



TENDER ATTENDANCE SLIP

Date: 10th August, 2017

Agenda: Opening of Technical Proposals

Tender No. SEF/NP/17-18/05

Tender: RFP HIRING OF CONSULTANCY FIRM/CONSORTIUM FOR SCHOOL
OBSERVATION & ACADEMIC DEVELOPMENT INITIATIVE- "SOADI"

Following firms submitted their Proposals in this IFB.

S.No.	NAME OF PARTICIPANT FIRM	TENDER FEES SUBMITTED (YES/NO)	ATTENDED BY (Name)	CONTACT (Cell #)	SIGNATURES
1	SZABIST	YES	FAHIM-UDDIN SANIA Aji	0300-9287134 021-3522022	
2	IBA Sukkur	YES	ABSENT	-	-
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

78: M/s
10/8/17

10/8/17

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10/8/17

10/8/17

10/8/17



SINDH EDUCATION FOUNDATION

Government of Sindh



ATTENDANCE OF CO-OPTED MEMBER & CONSULTANT SELECTION COMMITTEE

RFP HIRING OF CONSULTANCY FIRM/CONSORTIUM FOR SCHOOL OBSERVATION & ACADEMIC DEVELOPMENT INITIATIVE- "SOADI" (SEF/NP/17-18/05)

AGENDA: OPENING OF TECHNICAL PROPOSALS

DATE: 10TH AUGUST, 2017

Sign: _____

Ms. Mussarat Palejo

Deputy Director, LSU, SEF
Technical Co-opted Member
Hiring of firm for SOADI
Sindh Education Foundation,
Government of Sindh.

Sign: _____

Mr. Mukhtiar Ali Chandio

Acting Deputy Director, Programs, SEF
Technical Co-opted Member
Hiring of firm for SOADI
Sindh Education Foundation,
Government of Sindh.

Sign: _____

Mr. Nawab Zafar Ali

Deputy Director (M&E),
Secretary Consultant Selection Committee
Sindh Education Foundation,
Government of Sindh.

Sign: _____

Mr. Mubashir Mirza

Assistant Director, (AASP),
Member Consultant Selection Committee
Sindh Education Foundation,
Government of Sindh.

Sign: _____

Mr. Taufique Ahmed Shaikh

Assistant Chief,
Representative from Planning & Development
Dept.,
Member of Consultant Selection Committee
Sindh Education Foundation,
Government of Sindh.

Sign: _____

Mr. AK Rind

Deputy Secretary (B & E IV),
Representative Finance Dept., GoS,
Member of Consultant Selection Committee,
Sindh Education Foundation,
Government of Sindh.

Mr. Muhammad Abdullah Abbasi

Director (General Administration & Co-ordination)
Chairman of Consultant Selection Committee
Sindh Education Foundation
Government of Sindh.